

GREENWAY



Graduation 2019

Greenway High School

March 28, 2019

Dear Parents and/or Guardians:

Graduation for the Greenway High School Class of 2019 will be held on Monday, May 20th at 8:00 p.m. in the Gym on the campus of Grand Canyon University. You, our parents, as well as our community and students, have made us keenly aware of your expectations for Greenway High School's commencement ceremony. Our goal is to provide a graduation ceremony that will be a dignified and meaningful occasion for everyone in attendance.

The purpose of this packet is to provide information regarding graduation plans, timelines and requirements.

We appreciate your cooperation in helping us meet the following standards and timelines which have been established for the Greenway High School commencement exercise:

Appropriate attire for graduates:

Men: Shirts with collars and neckties
Dress shoes and socks (no athletic shoes, flip flops or combat boots)
Dress pants (no jeans)

Women: Dresses, skirts and blouses or dressy pant suit
Dress shoes (no athletic shoes or flip flops)

Appropriate behavior for graduates:

Graduates are expected to act in a dignified manner which reflects the importance of the ceremony. Their behavior will be strictly monitored. Less than dignified behavior on the part of the graduate, or boisterous behavior on the part of the audience, is inappropriate and will result in the individual(s) concerned being removed from the building.

TICKETS

Each graduate will be issued six (6) tickets for their guests to attend the ceremony at no charge. Additional tickets will be available for a cost of \$5.00 per ticket, up to a maximum of SIX (6) additional tickets. PLEASE COMPLETE A TICKET ORDER FORM in the back of this packet and return it with the correct payment to the Greenway Bookstore. The deadline for ordering additional tickets for the ceremony is Friday, May 3rd. If more than 12 tickets are needed to accommodate a graduate's family, (6 initial/6 additional), please contact the Greenway administration.

Ticket distribution will take place Wednesday, May 15th and Thursday May 16th during both lunches, in the counseling office.

Students must be present and have their I.D. in order to receive their tickets. Students who have a debt with the bookstore WILL NOT receive tickets until the debt is cleared.

PICTURES

Parents will not be allowed on the floor of the arena during the graduation ceremony, therefore, arrangements have been made for a professional photographer to take pictures of each graduate as he/she receives a diploma. In addition to the still photography, a video of graduation will be available for purchase.

TRANSPORTATION AND PARKING

We suggest that you plan to drive to commencement with your graduate. Plan to arrive at the arena no later than 7:15 p.m. Doors will open for guests at 7:00 p.m.

Parking for this ceremony is available at the parking garage on the corner of 29th Avenue and Camelback Road. A shuttle will be provided by the staff of GCU to transport guests to and from the parking garage.

GUESTS

To preserve the dignity of the ceremony, guests should treat graduation as a formal occasion. Appropriate behavior and attire will be required. Grand Canyon University follows the guidelines set forth by homeland security, resulting in all guest passing through their security protocols before entering the facility. Items that fail to meet the safety guidelines of the University are not allowed in the facility.

Additionally,

- GCU does not allow balloons into the arena.*
- The use of noise makers, air horns or any devices that will disrupt the ceremony is prohibited.*
- Failure to follow these guidelines could result in the removal of guests / participants from the ceremony.*

ADMISSION

Admission will be by ticket only. Doors will close promptly at 8:00 p.m. for the beginning of the ceremony. Doors will re-open immediately after the processional. This action is being taken to protect the dignity of the ceremony and avoid blocking the view of parents who are attempting to observe their graduate's entrance during the processional.

Thank you for your continued cooperation. We are including a senior calendar for your convenience and we look forward to seeing you on May 20th. Congratulations to you and your senior on his/her successful completion of high school.

Sincerely,

Ed Barnes
Principal

Dear Parents, Guardians and Students:

We, the class of 2019, are looking forward to a very special and meaningful graduation. To achieve this, we are asking for your cooperation. We have devised a code of conduct that we feel is very important, and we ask that you help enforce the following rules.

CODE OF CONDUCT

1. Any student under the influence or in possession of alcohol or drugs of any kind will not be permitted to participate in the commencement ceremony.
2. Disruptive or dangerous conduct by anyone at any time will result in removal from the commencement ceremony.
3. There will be no smoking on the property.
4. Please be considerate and turn off all cell phones.
5. The audience is asked to refrain from applauding or yelling during the calling of graduates' names. It is devastating to a family to have their graduate's brief moment stolen by someone's outburst.
6. The audience will not be allowed in the aisles to take pictures during the ceremony. A professional photographer and videographer have been contracted to take pictures of each graduate upon receiving his or her diploma.

We thank you for your cooperation so that our commencement will be truly memorable for all who are present. Thank you very much.

Sincerely,

Barkot Surafel
Student Body President

Meghan Greeblade
Senior Class President

2019 GREENWAY GRADUATION INFORMATION

<p>GUIDANCE/ COUNSELING INFORMATION</p>	<p>COUNSELORS: If you anticipate needing a particular counseling/guidance service you should make an appointment to see your counselor. DO IT NOW!</p> <p>FINANCIAL AID: Seniors applying for financial aid at colleges, universities or other post-secondary institutions should have submitted applications by now. All Arizona colleges and universities use the Free Application for Federal Student Aid Form (FAFSA). Please visit the College & Career Center if you have additional questions about completing the FAFSA application.</p> <p>REQUESTS FOR TRANSCRIPTS: Colleges require that you send them a final transcript (8th-semester). This request must be made by completing a “Transcript Request” form that comes from our Records Office. Students will be given the time to complete this form on Friday, May 10th while completing the Senior Survey. Students, please have with you the name(s) and address(es) of the institution(s) you would like transcripts sent to on this date.</p> <p>SUMMER TRANSCRIPTS: Transcripts needed during the summer shutdown (<i>June 3rd through July 5th</i>) can be requested by leaving a message with Mrs. Myers at 623-915-8504 or on the Greenway Website under “Quick Links” by clicking on the “Transcripts” link.</p>
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PARTICIPATION	<p>Participating in the commencement ceremony is completely optional. There is no penalty whatsoever if a student prefers not to participate.</p> <p>However, you need to inform Mr. Barnes that you prefer not to participate in the ceremony. In this case, the diploma may be picked up in the Records Office after graduation.</p> <p>During the ceremony, each graduate will be presented a diploma cover. Actual diplomas may be picked up backstage of the GCU Arena.</p>
GRADUATION PRACTICE	<p>Senior Breakfast begins at 6:00 a.m. on Friday, May 17th in the cafeteria. Following breakfast, all seniors are to report for Graduation Practice, which will be held in the competition gym.</p> <p>All seniors planning on participating in the graduation ceremony are required to attend both of these events.</p> <p>NOTE: Students with outstanding debts will not be permitted to participate in the graduating ceremony on Monday, May 20th.</p>
CAP and GOWNS	<p>This year's graduating class will be dressed in a darker green cap and gown than years past. When ordering your cap and gown, make sure you are purchasing the garment chosen for 2019 Greenway graduates. This will be the only cap and gown permitted.</p> <p>Students must purchase their own cap and gown for graduation. If you have not already ordered these items, you must contact Elite Southwest Balfour IMMEDIATELY.</p> <p style="text-align: center;">10150 N. 67th Ave. Suite #112 Glendale, AZ. 85306 623-385-8230 http://www.ESBalfour.com/</p> <p>A cap and gown are REQUIRED for participation in the graduation ceremony and will be delivered to students at the conclusion of graduation practice on May 17th.</p> <p>Students must be present and show their I.D. in order to receive their cap and gown. A student signature is required at the time of pick up.</p> <p>Seniors whose debts have not been cleared from the bookstore will not be issued tickets, receive cap and gowns or participate in the graduation ceremony until all debts are cleared.</p>

TICKETS**Guests will be admitted by ticket only.**

Each graduate will receive SIX (6) tickets for their guests to attend the ceremony. If additional tickets are needed, please complete the order form in this packet and return it to the Greenway Bookstore BEFORE May 3rd.

Additional tickets (after the initial 6), are available at the cost of \$5.00 each. If more than SIX (6) additional tickets are needed by a graduate, the STUDENT must contact the Greenway administration at 623-915-8512.

Tickets will be distributed in the counseling office Wednesday, May 15th and Thursday, May 16th during both lunches.

Students must be present and show their I.D. in order to receive their tickets. A student signature is required at the time of pick up.

Seniors whose debts have not been cleared from the bookstore will not be issued tickets, receive cap and gowns or participate in the graduation ceremony until all debts are cleared.

Students with guests requesting special seating arrangements due to disabilities and/or physical restrictions must meet with Mrs. Myers for assigned seating.

	GRADUATION: Monday, May 20th at 8:00pm
ADDRESS	Grand Canyon University 3330 West Camelback Road
CHECK-IN TIME AND SEATING FOR GRADUATES	GRADUATES ARRIVE AT THE ARENA, NO LATER THAN 7:15 P.M.
GUEST SEATING	<p>Doors will open at approximately 7:00 p.m. for guest seating.</p> <p>At 8:00 p.m. the doors will close for the processional. This action is being taken to protect the dignity of the ceremony and avoid blocking the view of parents who are attempting to observe their graduate's entrance during the processional.</p> <p>Please make sure to arrive ahead of time to avoid missing any portion of the program.</p>
GRADUATES' DRESS	<p>GIRLS must wear dresses, skirts and blouses or dressy slacks. BOYS must wear dress shirts and dress slacks (ties are encouraged).</p> <p style="text-align: center;">Students arriving for graduation in casual or inappropriate attire (such as jeans, shorts, t-shirts, flip flops, combat boots or tennis shoes) will not be permitted to participate.</p> <p>If you have a question about dress, please call Mrs. Frias.</p>
GUESTS' DRESS	<p>Guests must be appropriately dressed for admission to the graduation ceremony. Graduation should be treated as a formal occasion; please dress accordingly. We reserve the right to not admit anyone due to improper or inappropriate dress.</p> <p>If you have a question regarding dress, please contact the Greenway Administration.</p>
GRADUATE & GUEST CONDUCT	<p>It is very important that each person remember the importance of the occasion. Graduation is a CEREMONY. Graduates and guests are asked not to applaud and are to refrain from yelling when a graduate's name is announced. These outbursts may "drown out" the reading of the next name and "steal" the graduate's brief moment of recognition.</p> <p>Drinking, smoking or disruptive behavior (any behavior which distracts from the ceremony) will not be tolerated.</p> <p style="text-align: center;">Graduates or guests disrupting or distracting from the ceremony will be removed immediately.</p>
PICTURES	<p>Guests will not be allowed on the floor of the arena during the ceremony. Flash photography from your seat is discouraged. Any photography that distracts the view of other guests will not be permitted.</p> <p>For your convenience we have arranged for a professional to take a color picture of your graduate receiving his/her diploma. Also, a professional videographer will videotape the ceremony. You are not under any obligation to purchase pictures or videos.</p>



CALENDAR OF EVENTS

LAST FEW WEEKS OF SCHOOL



Thursday	March 28 th	Mandatory Senior Meeting – Auditorium during 2nd hour
Wednesday	April 24 th	Final Late Start
Friday	May 3 rd	Final day to order additional graduation tickets
Monday	May 6 th	Advanced Placement Testing Begins
Friday	May 10 th	Final Transcript Requests / Senior Survey
Tuesday	May 14 th	Honors & Awards Ceremony – 6:30 pm
Wed/Thurs	May 15 th & 16 th	Senior Finals - Regular Class Schedule <u>Graduation ticket distribution in the counseling office during both lunches:</u> Students must be present and show their I.D. in order to receive their tickets. A student signature is required at the time of pick up. Seniors whose debts have not been cleared from the bookstore will not be issued tickets, receive cap and gowns or participate in the graduation ceremony until all debts are cleared.
Friday	May 17 th	Mandatory Senior Breakfast & Graduation Practice All seniors meet in cafeteria at 6:00 AM. Graduation Practice to follow in the Competition Gym. <u>Cap and Gown distribution will take place in the Practice Gym after Graduation Practice:</u> Students must be present and show their I.D. in order to receive their tickets. A student signature is required at the time of pick up. Seniors whose debts have not been cleared from the bookstore will not be issued tickets, receive cap and gowns or participate in the graduation ceremony until all debts are cleared.
Monday	May 20 th	GRADUATION: <ul style="list-style-type: none">▪ Graduates arrive at GCU arena no later than 7:15pm.▪ Do not wear cap and gown - dress when you arrive.▪ Doors will open @ 7:00 pm for family/guests.▪ Graduation @ 8:00 – Grand Canyon University Arena.▪ Parking is available at the garage off of 29th Avenue & Camelback Rd.

Graduate Information

(Student Last Name)

(Student First Name)

(Student ID#)

Greenway Graduation - Additional Ticket Request Form

All guests must have a valid Greenway Graduation Ticket to enter the ceremony.

Each graduate will receive SIX (6) tickets for their guests to attend the Greenway Graduation Ceremony at no charge.

Additional tickets are available at a cost of \$5.00 per ticket.

To purchase additional tickets, graduates must:

- Be cleared of all outstanding debts through the bookstore.
- Present Greenway ID to Bookstore at time of purchase.
- Submit this form with parent signature and payment to the bookstore BEFORE Friday, May 3rd.
- Tickets may ONLY be requested and purchased by 2019 GRADUATES!

TICKETS WILL NOT BE AVAILABLE FOR PURCHASE AFTER MAY 3rd

In addition to my six (6) tickets I need to purchase:

Number of extra tickets (up to 6 additional tickets maximum) _____ X \$5.00 each.

Total Due: \$ _____

NO Refunds after Purchase!

Graduate Signature: _____ Date: _____

ALL Tickets will be distributed to graduates on Wednesday, May 15th and May 16th during both lunches in the counseling office. Students must be present and show their I.D. in order to receive their tickets. A student signature is required at the time of pick up.

Seniors whose debts have not been cleared from the bookstore will not be issued tickets, receive cap and gowns or participate in the graduation ceremony until all debts are cleared.

***If more than 12 total tickets are needed, the STUDENT (graduate) must meet with Mr. Feldman to apply to purchase additional tickets. Applications for more than 12 tickets must be submitted by May 3rd in order for approval and purchase.**

